

## COMMITTEES – 2021-2022 Academic Year

### CHAIRS TEAM COMMITTEE (“Best Practices”)

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<b>MEETS:</b>	Approximately monthly
<b>FUNCTION:</b>	Share best practices, with the intention of process improvement and uniformity across departments when helpful.
<b>CHAired BY:</b>	Associate Dean for Faculty Affairs and Facilities
<b>MEMBERS/ATTENDEES:</b>	Associate Dean for Faculty Affairs and Facilities, Department Chairs and Director of First Year Engineering Program

### DIVERSITY AND INCLUSION

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<b>MEETS:</b>	Twice monthly
<b>FUNCTION:</b>	Increase diversity within the college and increase the sense of belonging for all people within the college.
<b>CHAired BY:</b>	College Diversity and Inclusion Officer
<b>MEMBERS/ATTENDEES:</b>	Dean, Associate Dean for Faculty Affairs and Facilities, Associate Dean for Administration and Academic Affairs, representative from each department, Director of Marketing and Communications, representatives from SWE, SHPE, NSBE, STEMgiqueers, Women in Computing, and Women in Mining.

### EXECUTIVE COMMITTEE

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<b>MEETS:</b>	Once per month for 2 hours
<b>FUNCTION:</b>	Communication within the college.
<b>CHAired BY:</b>	Associate Dean for Faculty Affairs and Facilities
<b>MEMBERS/ATTENDEES:</b>	Dean, Associate Deans, Assistant Dean for Finance, Senior Director of Philanthropy, Department Chairs (9), Director of Extended Campus Programs-Paducah, Director of First Year Engineering Program, Director of Kentucky Transportation Center, Director of International Partnerships, Director of Marketing and Communications, Director of Industry Engagement and Engineering/MBA Dual Degree Program, Director of Engineering Computer Services

### FACULTY ADVISORY COUNCIL

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<b>MEETS:</b>	as needed
<b>FUNCTION:</b>	Faculty appointment, promotion and granting of tenure, evaluation, and related policy review; interpretation of the Operating Rules and Procedures of the Faculty; advisory body to the Dean on performance review appeals; issues relating to engineering computing services, and in other areas as necessary.
<b>CHAired BY:</b>	Chair elected annually by members at the first meeting of each fall semester
<b>MEMBERS/ATTENDEES:</b>	Representatives (one per department, including BAE) serve a three-year term and are elected by their respective department faculty and must be a tenured full professor who is not a department chair, associate dean, nor serving on the Area Committee. Please contact Faculty Resource Consultant (Laura DaCanto) for a current list of members.

## COMMITTEES (COE) – 2021-2022 Academic Year (continued)

### GRADUATE STUDIES COMMITTEE

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<b>MEETS:</b>	Monthly
<b>FUNCTION:</b>	Communication between the College and departments regarding graduate student issues.
<b>CHAired BY:</b>	Associate Dean for Research and Graduate Studies
<b>MEMBERS/ATTENDEES:</b>	Associate Dean for Research and Graduate Studies, Director Research and Graduate Studies; Departmental Directors of Graduate Studies

### LEADERSHIP TEAM

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<b>MEETS:</b>	Approximately every two weeks
<b>FUNCTION:</b>	Coordination of leadership with the college.
<b>CHAired BY:</b>	Dean
<b>MEMBERS/ATTENDEES:</b>	Dean, Associate Deans, Assistant Dean for Finance, Senior Director of Philanthropy

### MASTER PLANNING AD-HOC COMMITTEE

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<b>MEETS:</b>	Fall semester, 2021
<b>FUNCTION:</b>	To advise consulting firm conducting a needs assessment for the College.
<b>CHAired BY:</b>	Associate Dean for Research and Graduate Studies
<b>MEMBERS/ATTENDEES:</b>	Representative from every department, Dean, Associate Deans, Assistant Dean for Finance, Director Research and Graduate Studies

### PRE-TENURE WORK GROUP

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<b>MEETS:</b>	Monthly
<b>FUNCTION:</b>	Peer mentoring
<b>CHAired BY:</b>	Associate Dean for Faculty Affairs and Facilities
<b>MEMBERS/ATTENDEES:</b>	Associate Dean for Faculty Affairs and Facilities, pre-tenured faculty members (voluntary)

### RESEARCH COMMITTEE

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<b>MEETS:</b>	Monthly
<b>FUNCTION:</b>	To develop, implement, and continuously improve research processes in the College of Engineering.
<b>CHAired BY:</b>	Associate Dean for Research and Graduate Studies
<b>MEMBERS/ATTENDEES:</b>	Associate Dean for Research and Graduate Studies, Director Research and Graduate Studies, Director of the Kentucky Transportation Center, Faculty representation from each department (includes rep from Autonomy and Aerospace Research Area).

## COMMITTEES (COE) – 2021-2022 Academic Year (continued)

### STAFF COUNCIL

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<b>MEETS:</b>	Monthly
<b>FUNCTION:</b>	To foster communication and group participation among staff from all units of the College of Engineering, and to serve in an advisory capacity to College's Dean and/or Administration on issues relevant to staff.
<b>CHAired BY:</b>	Chair elected annually in July and serves a two-year term.
<b>MEMBERS/ATTENDEES:</b>	Staff Council representatives are staff of departments, centers, and administrative units within the College of Engineering. Appointment is at the discretion of the individual unit.

### UNDERGRADUATE STUDIES COMMITTEE

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<b>MEETS:</b>	Twice monthly
<b>FUNCTION:</b>	Communication between the college and departments regarding undergraduate education and accreditation.
<b>CHAired BY:</b>	Associate Dean for Administration and Academic Affairs
<b>MEMBERS/ATTENDEES:</b>	Associate Dean for Administration and Academic Affairs, Directors of Undergraduate Studies